



Item Donation Form & Receipt

Please return this information to the National Mississippi River Museum & Aquarium with a photograph of the item(s) if possible. **Please sign and date at the bottom of the form.**

Name _____

Address _____

Phone _____ Email _____

Description of item(s) (Please include where you acquired the item, its age, manufacturer, history, and appraised value if known) _____

*The National Mississippi River Museum & Aquarium (Dubuque County Historical Society) makes recommendations regarding and approves the acceptance of artifacts and archival materials into the Museum's collection on a periodic basis. The first step in the donation process is to fill out this form and provide the Museum staff with a photograph of the item(s). If the item is accepted, you will be notified in writing and a Deed of Gift will be completed to make the donation official. If the gift is declined by the Society, you will have 60 days to reclaim said property from day of receipt of written notification by the Society. If you do not reclaim said property within 60 days of written notification, or make arrangements to reclaim at a later day, the Society may dispose of the property at its sole discretion, including by sale. The National Mississippi River Museum & Aquarium (Dubuque County Historical Society) is a non-profit 501(c)(3) organization and your donation is tax-deductible to the extent provided by law.

I intend to donate the above item(s) and understand the donation process as outlined above.

If the item(s) are not accepted for the National Mississippi River Museum & Aquarium (Dubuque County Historical Society) Collection:

(check one)

Please return

Dispose of item(s) at the sole discretion of the Society, which may include the sale of declined items.

Donor's Signature: _____ Date: _____

Museum Representative: _____ Date: _____

Name & Title (PRINT): _____

Print and submit to:
National Mississippi River Museum & Aquarium
350 E. 3rd St. Dubuque, IA 52001
or submit by email to tboyer@rivermuseum.com